



## **JOB POSTING**

### **POSITION: CONTROLLER**

*Posted February 09, 2019*

*Do you think Canadian airlines can do better? So do we. Come help us revolutionize the entire industry at Jetlines. We are the country's first, true, ultra-low-cost carrier.*

*Here your job will make an impact. You will help millions of Canadians obtain access to dramatically discounted airfares. And as part of a fast-growing company, you'll get plenty of opportunities to make your mark and make a real difference.*

#### **Summary of Controller position**

Reporting to the Chief Financial Officer, the Controller will be involved in all financial and accounting activities. The successful candidate will be responsible for budget management, financial analysis, forecasting, accounts payable, accounts receivable and financial reporting. This exciting opportunity is geared toward a professional well-versed in working closely with senior management. Experience working with publicly-traded companies and scheduled airlines is preferred. Excellent leadership and interpersonal skills along with impeccable analytical and organizational abilities are required for success in this role.

#### **Duties & Responsibilities:**

The Controller is responsible for managing the accounting department for Jetlines, including but not limited to:

- Core accounting
- Financial planning & strategy
- Risk management
- Team leadership
- Manage the preparation of monthly and quarterly financial statements
- Manage and mentor the accounting team
- Develop and maintain the integrity of the financial reporting process and financial controls and working to identify opportunities for process improvement
- Preparation of annual budgets and key performance indicators (KPIs)
- Assist and lead various business plans and proposals for business expansion
- Oversee weekly financial and operational reports
- Coordinate annual audit with external auditors as well as all tax compliance
- Perform other duties as assigned

#### **Qualifications & Skills:**

- Bachelor's Degree in Business, Accounting, Finance or related discipline
- Financial Designation (CA, CPA, CGA, CMA), or an equivalent combination of related experience and education
- 5-10 years of experience in progressive accounting/finance roles



- Demonstrated ability to quickly adapt, maintain focus and a high degree of accuracy while working with complex data in an environment of ever-changing deadlines, priorities and requirements
- Extensive experience and knowledge in dealing with accounting systems, budgets, internal controls, business planning, and asset management
- Experience in publicly-traded companies, with scheduled airline experience preferred
- Excellent leadership, strong interpersonal and communication skills
- Impeccable analytical and organizational skills
- Self-motivated and self-directed
- Proven ability to work closely with a senior management team and collaborate on projects

**Applications should be forwarded to:**

[Peoplemakethedifference@jetlines.ca](mailto:Peoplemakethedifference@jetlines.ca)

**\*\*Please include your LinkedIn profile URL along with your resume with your application\*\***

*As opposed to traditional airlines our teams are very small and we will only be able to get back to candidates selected for an interview. We thank you very much in advance for your interest in Jetlines, Canada's first Ultra Low-Cost Carrier.*